

TRAINING POLICY



MBS Building & Maintenance is committed to ensuring that all staff have the skills, knowledge and experience to carry out their tasks effectively.

All training undertaken by our staff is recorded on a training database. The information is updated and checked on a regular basis, this ensures we are always aware when refresher courses or extra training needs to be given.

There are a number of ways in which we acquaint our staff with the skills and experience they need to carry out their tasks effectively:

- Induction Training
- “On the Job” Training
- Tool Box Talks
- On Site Mentoring
- In-house Training Courses
- External Courses and Seminars
- Vocational and Professional Qualifications
- OSAT (On Site Assessment Training)
- Health, Safety and Welfare

It is Company policy that all of our Site Managers and Foreman attend the following courses:

- Site Management Safety Training Scheme (5 day course)
- First Aid at Work (3 day course)
- Scaffold Awareness (1 day course)
- Fire Awareness (1 day course)
- Asbestos Awareness (½ day course)
- Health & Safety Awareness/ CSCS test(s) are compulsory for all operatives and management.

MBS Building & Maintenance recognizes that its employees are its most valued asset. This is why on-going training is essential and forms part of every aspect of our operations.

A handwritten signature in black ink, appearing to read 'Mark Isaac', is written over a faint, light-colored circular stamp or watermark.

Signed:
Mark Isaac
Managing Director
MBS Building & Maintenance

Review Date: 12th January 2020